

Revised Terms of Reference Corporate and Scrutiny Management Committee

10.1 The functions of the Corporate and Scrutiny Management Committee are:

No.	Delegated authority	Conditions
1	<p>To oversee and co-ordinate the work of Scrutiny Committees. This will include:</p> <ul style="list-style-type: none"> • Allocating responsibility for issues which fall between more than one Scrutiny Committee; • Allocating, in consultation with the Chair/Vice-Chair, urgent issues to be considered by an appropriate committee (including ad-hoc scrutiny committee), as may be necessary; • Reviewing progress against the work plans of the Overview and Scrutiny Committees, as may be necessary and receiving bi-annual updates from Chairs of those scrutiny committees, as required; • Receiving periodical progress reports on specific scrutiny reviews, as requested; • Considering and commenting upon any final reports arising from completed reviews produced by the Overview and Scrutiny Committees as required. 	Subject to budget and resource availability
2	To consider any decision “called in” for scrutiny in accordance with the Scrutiny Procedure Rules as set out in Part 4 of this Constitution and to question any Cabinet Member in relation to decisions made, as may be required.	
3	To exercise the powers of an overview and scrutiny committee under section 21 of the Local Government Act 2000 and to promote a culture of continuous improvement across all	

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	corporate, strategic and business services through developing, challenging and reviewing those services.	
4	To provide an annual report to Full Council on the work of the Overview and Scrutiny function.	
5	To consider and recommend to Cabinet an appropriate budget to support undertaking scrutiny reviews as part of the Council's budget setting process and to manage the overall allocation of any such budget.	
6	To periodically review the overview and scrutiny procedures to ensure that the function is operating effectively and recommend to Council any appropriate constitutional changes relating to the scrutiny structure or procedural rules.	
7	<i>To receive details of petitions received by the Council in line with the Council's published arrangements and responses or proposed responses to those petitions. To consider using its powers as a scrutiny committee to support the Council in responding appropriately to issues raised by such petitions and, in so doing, to promote public engagement.</i>	